Enclosure No.7

Process of Registration, Documents Required for Attending the Meeting, Proxy and Voting Procedures

Registration

A Shareholder or proxy holder may register and submit documents required for attending the meeting for inspection at the venue prior to the meeting from 11.00 a.m. On 2nd July 2020 at Crystal design center (CDC), Crystal Ballroom 1, Floor 2nd, Building E. Located at 1420/1 Praditmanutham Road, Khlong Chan, Bang Kapi, Bangkok, Thailand 10240. The required documents for attending the 2020 Annual General Meeting of Shareholders comply with general practices, laws, and the Company's Articles of Association and do not discriminate or be a burden to shareholders. The map of the venue is shown in Enclosure No. 11.

Documents required for attending the meeting

1. Natural Person

1.1 In case attendance in person

- Identification card or government official identification card – passport (in case of foreigner)

1.2 In case of proxy

- The completed duly signed of the attached Proxy Form A or Form B (either one) with duty stamp of 20 Baht affixed.
- Certified true copy of identification card, government official identification card or passport (in case of foreigner) of the grantor and the proxy holder.

2. Juristic Person

The completed duly signed of the attached proxy form A or B (either one) sent together with notice of the meeting with duty stamp of 20 Baht affixed.

- Certified true copy of the company's affidavit by the authorized directors of the company with the company's seal affixed (if any), as well as certified true copy of identification card, government official identification card or passport (in case of foreigner) of the authorized directors.

- Certified true copy of identification card or passport (in case of foreigner) of the proxy holder.

Proxy

The Company sent 2 types of proxy, i.e. Form A and Form B to each shareholder according to the form specified in the Regulation of the Department of Business Development, Ministry of Commerce Re: Form of Proxy (No. 5) B.E. 2550 (as per Enclosure No. 8) , as follows: -

Form A: General and simple proxy form (it can be used with the shareholders in all cases)

Form B: Proxy Form containing specific details (it can be used with the shareholders in all cases)

The shareholder who is not able to attend the meeting may appoint a person as your Proxy as follows:

1. Complete only one of above Proxy Forms.

2. Authorize either one of a person or an Independent Director (as per Enclosure No. 4) to attend and vote at the Meeting on your behalf by specifying the name with details of a person to be your Proxy and submit such form at the registration desk before the meeting.

3. Affix with duty stamp of 20 Baht with specifying the date of Proxy Form across such stamp duty. For your convenience, the Company will facilitate in affixing the duty stamp when registration to attend the Meeting.

The shareholder shall not split the number of shares to several proxy holders for splitting votes and the shareholder shall proxy pursuant to the number of shares held by it. Authorization of less than the total number of shares held by it is not allowed.

Voting Procedures

Voting method in each agenda:

The Chairman shall explain the Meeting details of voting procedures as follows:

1. The shareholder would cast their vote for approving, disapproving or abstaining in each agenda by marking in the voting cards received during the registration process.

2. The shareholders who wish to vote against or to abstain on any agenda, they must mark the voting cards and raise their hands to allow the officers to collect their voting cards.

3. For vote counting, only votes which are “Disapproving” or “Abstention” will be counted, then they will be deducted from the total votes of shareholders present at the Meeting. The remaining votes will be deemed as “Approving” in each relevant agenda.

Resolution of the Meeting

1. In normal case, by the majority voting rights of the shareholders who attend the meeting and have the right to vote. In case of a tie vote, the Chairman of the meeting shall be entitled to a casting vote.

2. In other cases which the laws or the Company’s Articles of Association provided otherwise, the resolution shall be in accordance with the laws or the Company’s Articles of Association. The Chairman shall inform the Meeting before voting each Agenda. In case a tie of votes, the Chairman of the Meeting shall be entitled to a casting vote.